



Families of Denison Montessori

Families of Denison Montessori (FDM) January 2018 General Meeting Minutes

Date, Time, and Location: January 9, 2018, 4:15-6:00pm, Denison Library

Meeting called to order by: Cristina Gonzales @ 4:22pm

Attendance: Kristen Kwasny, Kacey Bennett, Kris Green, Amanda Truesdale, Cristina Gonzales, Caroline Robbins, Katy Mattis, Halie, Gianulis, Angela Robbins, Ana Petersen, Wendy Reyes, Raulton Reichel, Laura Gilsdorf

Minutes: 12/12/17 meeting minutes were accepted and approved by the Executive Board.

Principal's Report: given by Kathryn Mattis

*Nothing to report at this time.

*Kathryn was asked what teachers reactions/responses were to the Staff Appreciation Week that occurred before Winter Break. Kathryn thinks the teachers loved it She suggested no handheld vibrating machine massages to be done next year as there was a mixed reaction from staff. FDM was unaware of that this style of massages was going to be performed, but will make sure to ask ahead of time for future events. Kathryn mentioned that the food was amazing on Tuesday Potluck. Caroline noted that the Grace and Courtesy room still has some volunteers washed dishes and bins in there.

Officers' Reports

Co-Chair (s): given by Cristina Gonzales.

*Nothing to report at this time.

Treasurer: given by Kris Green.

*December Financial Review – Excel spreadsheet of FDM financials was distributed to all attendees. Transactions were from 8/1/17 through 1/4/18 with an ending account balance of \$7,191.60.

*Scholastic Book Fair – Kris asked Chairs when FDM could expect to receive the \$1,000 payment from Scholastic as to date it has not arrived. Cristina noted that it has not been sent yet, but should be soon. Caroline noted she found a Scholastic Book Fair Donation Box locked in a cabinet. FDM members believe this is probably from the 2016/2017 school year Book Fair. Will be looked into and reported back.

Committee Reports

Fundraiser Committee: given by Angela Robbins.

*January Fundraiser – Will be held on 1/24/18 at Magill's Ice Cream. It will be an all-day event with FDM receiving 25% of sales when one shows the staff at Magill's the coupon that will be provided on a flyer to all of Denison. It was asked if the surrounding community could be



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invited by posting to Harvey Park Neighborhoods Facebook page. It was approved to share with the surrounding community, but to have a time frame for the Denison community that would be advertised on a flyer. Time frame was recommended to be 5-7pm. Someone asked if a picture of the coupon would be accepted by Magill's instead of the paper flyer. Angela believed it was okay, but will call to confirm.

Small Hands Committee: given by Angela Robbins.

*Angela will not get the information on how much credit the school should receive because it is setup with the school and not FDM. Angela will contact Small Hands and get more information because no one at school knows the information.

Crafty Fox Committee: given by Laura Gilsdorf & Cristina Gonzales.

*Date set for 4/14/18. The tax-exempt letter will need to be updated by Ana. A save the date flyer will need to be created and Amanda has offered to do so after Laura drafts one up. On the flyer it was recommended to put the suggested minimum donation amount of \$40 and to also request help with auction items from our community. Cristina forwarded prior year auction information to Laura. It was discussed to have the event be from 7-10pm and will be confirmed at a later date. Kathryn suggested reaching out to the yoga business below Crafty Fox to see if kids can be dropped off there during event. Laura will look into. FDM has to Squares to run transactions at event. Cristina suggested to have a slide show for who donated items. Laura's needs for the event are donations, photo backdrop, and table clothes.

Unfinished (Old) Business

- *Teacher Donation Vote – Per Cristina, will be moved to next meeting.
- *It Takes a Loving Village/Community Night – Per Cristina, moved to next meeting.
- *Red Apple Recycle Grant – Per Cristina, moved to next meeting.
- *Masseuse Thank You Notes – Per Cristina, was sent to the one that was there. The next massage will occur on 1/29/18 for the one that originally had to cancel.
- *King Cards at Talent Show – Per Kris, 6 were sold that evening.
- *Believe Pizza Party Status – Pizza parties will be granted per Cristina's follow-up with Believe. Pizza parties will be held in March for the following rooms: 112, 108, & 206.
- *Computerized Accounting System – Per Cristina, moved to next meeting.
- *King Card for Lorraine – Was originally reported in the 12/12/17 meeting notes that card was found. Card was actually lost and new card was purchased. It's thought that the \$100 balance card was sold as a \$5 card and hoping someone will catch this mistake and return.

New Business

- *Bylaw Review – All attendees of the meeting went through each section of the Bylaws stopping at Article V-meetings. The remainder of the Bylaws will be reviewed at a special meeting scheduled for January 23, 2018 @ 4:15-5pm in the Denison Library.



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Next Meeting Agenda: Scholastic Book Fair Donation Box Status, Small Hands access status, Crafty Fox Yoga status, Teacher Donation Vote, It Takes a Loving Village/Community Night, Red Apple Recycle Grant Status, Masseuse 1/29 status and Thank You, Computerized Accounting System, Bylaw Changes, Grandparents/Special Friends Day, World Down Syndrome Day March, Illegal Pete's Fundraiser March

Next Meeting is:

- *Bylaw Review Continued – January 23, 2018 @ 4:15-5pm in the Denison Library
- *General Meeting – February 13, 2018 @ 4:15-5pm in the Denison Library

Meeting Adjourned at: 6:18pm by Ana Petersen

Minutes compiled by: Kristen Kwasny – Recording Secretary

Attachments: [available upon request]

- *Excel Bank Transactions (8/1/17 – 1/4/18)
- *FDM Bylaws