

Families of Denison Montessori

Families of Denison Montessori (FDM) August 2017 General Meeting Minutes

Date, Time, and Location: August 15, 2017, 3:10pm, Denison Library

Meeting called to order by: Cristina Gonzales

Attendance: Cristina Gonzales, Amanda Truesdale, Ana Petersen, Caroline Robbins, Kristen Kwasny, Angela Robbins

Minutes: Reviewed and accepted by The Executive Board.

Officers' Reports N/A

(name of speaker, summary of business discussed)

Committee Reports N/A

(name of speaker, summary of business discussed)

Principal's Report: given by Kathy Mattis

- Katy had asked FDM to provide refreshments at Back to School night and FDM voted to do so. Cristina Gonzales purchased lemonade and cups. FDM will also provide water.
- Seo's Martial Arts will not be at Fall Festival this year due to schedule conflict.
- It was asked if FDM would like to be involved with the Marketing Team to create a brochure and we agreed to do so.
- Katy recently had a Belgium Waffle food truck come to the school for the staff and shared how much it was enjoyed by all. This could be a possible Teacher Appreciation idea in the future.
- Denison is needing someone to pick up about 9 pies from Granny Scott's Pie Shop on 8/21 at 3:00pm. Kristen Kwasny offered and confirmed that she could do this task.
- Bulletin board outside of front office will be the Parent Engagement Board that will be for FDM, PAC, etc.

Unfinished (Old) Business

(key information and motions voted on)

- Bylaws that were posted on the FDMs website were an older version, so the titles of Executive Board members had changed since. No changes were needed to be made except for new documents that were created. Newer bylaws will be given to Raulton to add to website and to Kristen to correct documents. Kristen incorrectly had Ana's last name as Tena instead of Petersen, she will correct.
- FDMs website needs updating. New updated information will be sent to Raulton by Cristina so that he may update site.
- The Garlic Knot Fundraiser has been set up by Angela Robbins for September 18th from 5:30-7:30pm as an All You Can Eat. There is limited space so people could be turned away if not enough room. Board Members voted to change the event to all day

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at a 15% return to the school on all dine in or carry out orders. This will make sure to not exclude anyone. Cristina is to call and change fundraiser type.

- Cristina prepared a flyer for Back to School Night. This flyer states who FDM is, what FDM does, and upcoming events.
- FDM will use Denison's Facebook page to post events, updates, pre-approved pictures. The following FDM Board members will have access to the Facebook site: Ana Petersen, Cristina Gonzales, Angela Robbins, Kristen Kwasny (this was approved by Katy Mattis).

New Business

(key information and motions voted on)

- FDM will have a table at Back to School night in the Library. It will need to be staffed from 5:00-7:15pm. FDM will promote the upcoming Fall Festival and have a sign in sheet on Kristen's iPad. FDM members to staff table will be Cristina, Kris, Kristen, and Angela (pending).
- First official FDM Meeting on 9/12 we will have a committee list created that will list committees where new and returning volunteers can sign up to help with throughout the school year. Kristen Kwasny will bring the updated bylaws to the first meeting to have available to all that would like to read them.
- Cristina Gonzales recommended we decorate the exterior student entrance stairs and exterior teacher entrance stairs for the first day of school with inspirational quotes. Board voted to do this and is scheduled to chalk the stairs on 8/20/17 at 2:00pm. Katy Mattis was at the meeting the approved idea.
- Fundraisers to Consider: White Fence Farm – was denied as return to school was low and process to setup was way too detailed. For Small Hands – This was approved by Katy Mattis. Angela Robbins will order catalogs and get this setup. Modern Market – Angela will consider setting this up in April. Chick-fil-A – At this time, no one seemed interested in this establishment as a fundraiser. Skate City – to be set up in May.
- FDM Board voted to pay for the PayPal fees on the Class Room donations that were collected at registration in the amount of \$100.65. It was also voted that FDM will continue to pay these fees yearly up to the amount of \$150.00. This amount will be included in the FDMs budget.
- Caroline Robbins asked if FDM could be ambassadors to new/current families of Denison. Having parents that could answer questions about school, be contacts, etc. FDM Board agreed to do this.
- Minutes will be emailed to Board Members.

Next Meeting Agenda:

- Fall Festival, Spirit Week, FDM Bulletin Board AKA Parent Engagement Board (talk to Lynn Roberts as she has done board in past), Mid-year Break Staff Appreciation Day set for 12/19, Contribute to FDM Box (discounts, employment, services, connections)

Next Meeting is: September 12, 2017 @ 4:15-5pm in the Denison Library

Meeting Adjourned at: 4:50pm by Ana Petersen

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Minutes compiled by: Kristen Kwasny – Recording Secretary